
Hollinswood and Randlay Parish Council

Finance & Audit Committee

Chairman: Councillor H Unwin

Clerk: Katrina Baker MBE CILCA

3rd July 2025

Councillor S Unwin

Councillor J Johnson

Councillor Vaughan-Hodkinson

Councillor P Farrar

Councillor H Unwin

Councillor S Snell

Councillor J Creed

To: All Members of the Finance and Audit Committee

You are invited to the next meeting of the Finance and Audit Committee Meeting for 2025/26 which will take place at **Hollinswood Neighbourhood Centre** on **Monday, 7th July 2025 at 7pm.**

Katrina Baker
Clerk to the Council

A G E N D A

1. Welcome
2. Apologies for absence and to consider the necessary approval
3. To record any Declarations of Interest, over and above the registered list
4. To confirm the Minutes of the meeting held on 9th June 2025
5. Matters Arising, for information, not already included on the Agenda
6. Financial Reports
 - a) Financial position as at the end of June 2025
 - b) VAT reclaimed
 - c) Up to date Account Balances
 - d) Payment Authorisations
7. Governance Reports
 - a) To receive any accidents or near miss reports
 - b) Risk Management Policy
 - c) Policy Review Calendar
 - d) Internal Audit – calendar of meetings

Hollinswood Neighbourhood Centre, 7 Downemead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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- 8. Grant Applications
- 9. Other urgent matters (at the discretion of the Chairman)
 - a) Climate Change Action Plan
- 10. To confirm the date of the next meeting

29th September 2025

7.30pm

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